

# Wellington Town Council

Town Mayor  
Cllr P. Davis.



Town Clerk  
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## **POLICY & RESOURCES COMMITTEE**

### **MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> October 2023.**

Held at Civic Offices commencing at 7.00pm.

#### **Present**

|                        |             |              |             |             |                |
|------------------------|-------------|--------------|-------------|-------------|----------------|
| Cllr Carter (Chairman) | Cllr. Luter | Cllr. Pierce | Cllr. Gorse | Cllr McGinn | Cllr de Launey |
|------------------------|-------------|--------------|-------------|-------------|----------------|

**Also in attendance: P. Davis - Town Mayor, K. Roper – Clerk.**

**54/23 Welcome from the Chairman** – Cllr Carter welcomed everyone to the meeting.

**55/23 Apologies for Absence** – Apologies were received from Cllr Cook.

**56/23 Declarations of Interest** – There were no declarations of interest received.

**57/23 To approve the minutes and the confidential minutes of the meeting held on Tuesday 5<sup>th</sup> September 2023** – The minutes were proposed for acceptance by Cllr de Launey he was seconded by Cllr Pierce. The following members voted in favour Cllrs Carter, de Launey, Pierce, Gorse, McGinn and Cook. There were no votes against and no abstentions.

The Clerk asked members to note the amendments to P&R minutes of 01.08.23 proposed by Cllr Lowe at the September Full Council meeting.

Minute ref: 30/23 correction to point 4, the cargo bikes are not manufactured in Coalport as recorded. The Official Agents are based there.

Minute ref: 30/23 should record Jim Percival and not just Jim in attendance.

Members agreed to note the above amendments.

#### **58/23 Matters Arising**

- **Parade Toilets** – The Clerk circulated the response to the FOI request. The Chairman thanked the Deputy Clerk for dealing with the request. Healthmatic had recommended the removal of the coin collectors as these are a target and in other areas attacks had been reduced by 80% when just card payments are used. Cllr de Launey asked how much cash is collected per annum. Cllr Carter said requested information on patterns of use the trends in this to identify if fewer people were using the facilities and the numbers of users paying in cash and card.
- **Speed indicator device** – The Clerk reported the units were now in place in North Road as previously agreed.
- **DBS Checks** – The Clerk said that the system now required three items of identification. Members agreed that all Councillors are contacted to complete the applications and provide the required identification.
- **Members email addresses** – The Clerk said the Deputy Clerk had offered to help with setting up the new email addresses for members. **The Chairman said it is important that all Councillors have the generic email address to comply with GDPR regulations.**

- **Cargo Bike** – The Clerk said this had been ordered.
- **Home Start Christmas Pledge** – The Clerk said the donation of £500 would be made in November/December.
- **Climate Hub Wellington Station Regeneration** – The Clerk said a meeting was to be organised to discuss this.
- **TIOW and Royal Main Delivery** – The Clerk said a credit note for 50% of the invoice had been received as compensation for the loss of a batch of magazines.

**59/23 Finance Report** - Cllr Carter said the papers had been circulated and asked members to consider item 6e, the brief financial report and asked that details relating to an individual's allowances are not included in future reports Cllrs Luter and Pierce agreed. There were no questions from members. Cllr Carter proposed acceptance of items a – e listed below. He was seconded by Cllr de Launey and the following members unanimously voted in agreement, Cllr Carter, de Launey, Cllr Luter, Cllr McGinn, Cllr Pierce and Cllr Gorse. There were no votes against and no abstentions.

**a) To agree receipts** for August 2023

**b) To agree payments** for August 2023

**c) To agree Petty Cash** for August 2023

**d) Receipts/Payments** – compared with budget as at 31<sup>st</sup> August 2023

**e) Brief Financial Report**

**f) External Audit** – The Clerk said the questions around the Orbit purchase were now resolved and subsequently the report of the External Auditor had been circulated to all Councillors.

**g) Grants Meeting** – Cllr de Launey said that £845.00 had been awarded to three organisations. A further 3 applications were on hold pending further information and one had been rejected.

**h) Budget Setting for 2024/25** – Cllr Carter proposed that Cllrs. Gorse, de Launey and Carter meet and produce a draft to be presented to the December P&R meeting. The November meeting will updated of progress, all members were in agreement.

**60/23 Events and Communications request for funding** – Cllr de Launey said this would be part of the budget setting process and would be considered together with the other priorities.

**61/23 Community Governance Review** – The Chairman requested members hold an online P&R discussion in the next 3-4 weeks to discuss this matter and decide if a submission will be made. The Mayor requested to be included.

**62/23 Regeneration Board Meeting of 21/09/23** - Cllr de Launey gave an overview of the meeting highlighting the situation with 4-5 Market Street, the Market and the Orbit.

**63/23 The date of the next meeting was agreed as 7<sup>th</sup> November 2023**

**64/23 Cllr Carter proposed to close the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972, to discuss the final items on the agenda**, he was seconded by Cllr de Launey. The following members unanimously voted in agreement, Cllr Carter, de Launey, Cllr Luter, Cllr McGinn, Cllr J. Pierce and Cllr J. Gorse. There were no votes against and no abstentions.

Chairman..... 7<sup>th</sup> November 2023